

Curriculum Vitae



Personal information

Name Viktor Vinogradov
Address Energia 6-8, 11316, Tallinn, Estonia
Telephone +372 5800 8013
E-mail viktor@baltic-breaks.com
Skype viktor_chill
Time to start work: as soon as possible

Personality: honest, devoted, considerate, good communicator, enterprising and positively minded.

Languages: Russian (native), English (fluent), Estonian (fluent), German (intermediate), Spanish (basic).

Work experience

2013 February – 2013 March **PIE OÜ, general manager**
Coordination of bar work including paperwork, planning stock purchase and sale, increase in offered assortment, public relations, personal management, reports to company owners.

2012 September – present **Sigtuna Gates Ltd / Baht Ltd, accounting**
Accounting services: monthly and annual reports, consulting, paperwork.

2011 January – 2012 January **Premiers Baltic Ltd, purchase manager and coordinator of goods**
import, export and distribution coordination of grocery goods, negotiations with local and foreign customers and manufacturers, organizing the logistics, compiling offers, sales coordination, new assortment product search, business trip planning.

2005 January – 2009 March and 2009 September – 2010 October **Trunk-Line BS Ltd, tourism manager of (golf) tour operator brand “Baltic Breaks”**
Tailor made tourism product developing, marketing, sales and organizing, resale of partner tour operator company’s services, insurance, visa and other tourism related services. Website development and updates, newsletter compiling and distribution, representation of the company during business trips and tourism exhibitions, e.g. working on a stand at WTM (World Travel Market), London. Meeting and transfer of tourists, organizing familiarization trips around Estonia.

2004 July - December **Mid-term business trip on behalf of Trunk-Line BS Ltd to the UK to partner with BIOFUEL.ORG.UK Ltd**
Managing production, working with customers, logistics of goods, paperwork.

Computer knowledge

In everyday use: MS Office, Internet browsers, MS Outlook, Hansaraama (Estonian accounting software).

Education

2001 – 2014 Technical University of Tallinn, Faculty of economics, BA degree in Business Finance
1990 – 2001 Tallinn School of Humanities

Additional training

2009-2010 Golf courses and acquiring of “Green Card”, Estonian Golf and Country Club
2006 April Hansapank (now Swedbank) courses on payments with bankcards through terminal
2005 November Amadeus Central System Basic Course

Hobbies: Culture, music, psychology, summer sports, mountain skiing

Driving licence: B-category (from July 2004)

Additional information

Non-profit organization Founder and board member since December 2007.
KRILL The main activities of the organization involve carrying out indoor and outdoor projects in different cultural or rural spaces, including budget and project drafting, submission of sponsor applications, project logistics (artist communication, transportation and hosting), project execution and result summary. In total around 30 projects with more than 60 musicians and artists from Europe and North America have been successful..

Reference: Svetlana Vinogradova, Tel: +372 5536547, e-mail: svetlana@baltic-breaks.com, Trunk-Line BS Ltd